



Rensselaer Central Schools Corporation

Auditorium Usage Form



Please complete and email this form to the RCHS Principal, RCSC Technology Director and RCHS Head Custodian:

Andrew.jones@rcsc.k12.in.us, mark.heinig@rcsc.k12.in.us, bill.corbin@rcsc.k12.in.us

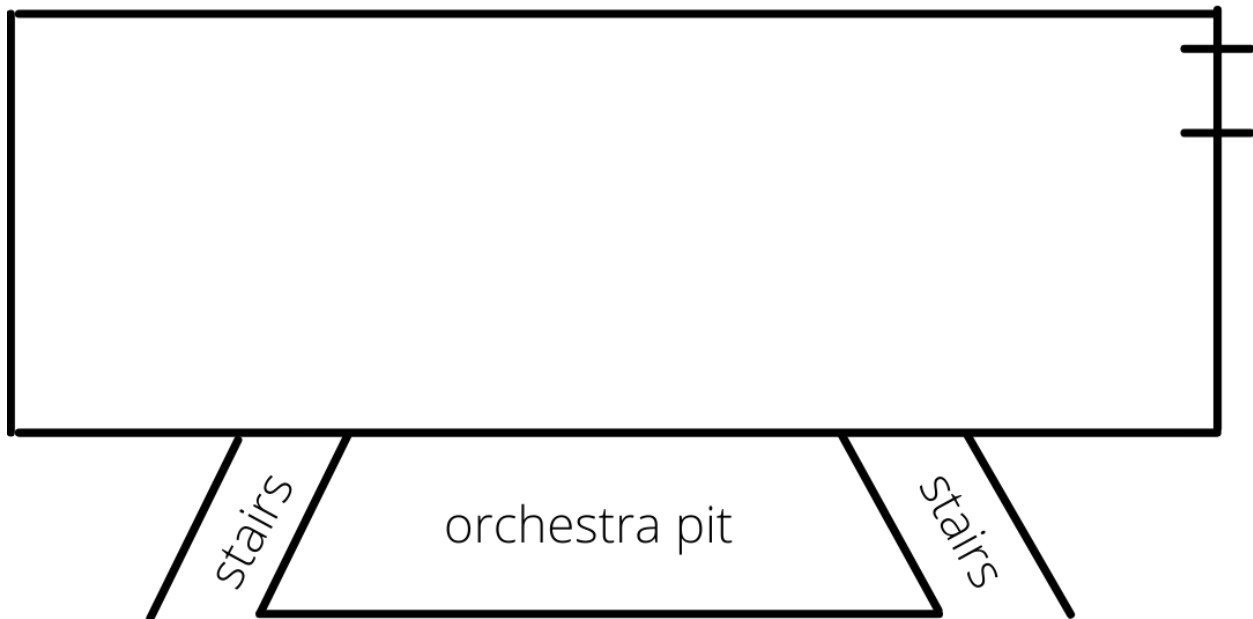
Event Details:

Name of Organization	
Date of Submission	
Requested Date(s) of Auditorium Usage	
Entry Time of Day	
Exit Time of Day	

Items Requested for Event (check all that apply):

<input type="checkbox"/>	Laptop Computer	<input type="checkbox"/>	Podium
<input type="checkbox"/>	Projector	<input type="checkbox"/>	Microphone
<input type="checkbox"/>	Projector Sound	<input type="checkbox"/>	# of Microphones Requested
<input type="checkbox"/>	Choir Riser	<input type="checkbox"/>	Table
<input type="checkbox"/>	Piano	<input type="checkbox"/>	# of Tables Requested

Sketch your proposed layout below:



Additional Notes: