

RENSELAER CENTRAL SCHOOLS CORPORATION  
BOARD OF SCHOOL TRUSTEES  
TUESDAY, MARCH 20, 2018

RENSELAER CENTRAL SCHOOLS CORPORATION ADMINISTRATIVE OFFICES  
BOARD CONFERENCE ROOM

REGULAR SESSION

7:00 P.M.

The Board of School Trustees of the Rensselaer Central Schools Corporation met in Regular Session on Tuesday, March 20, 2018 at the Rensselaer Central Schools Corporation Administrative Offices Board Conference Room. Board Members present were Mr. Zeider, Mrs. Koczan, Mr. Parrish, Mr. Lane, Mr. Kosta and Mrs. Phillips. Mr. Ahler was absent.

President Parrish called the meeting to order at 7:00 p.m.

President Parrish determined a quorum present.

The Pledge of Allegiance was recited by all.

President Parrish stated that there were five (5) additions to the agenda. Item: I.5 – Additional Student Transfer Request, Item I.15 – Approval of 2018-2019 Wellness Policy Goals, Item I.16 – Approval of Wellness Policy Evaluation, Item I.17 – Approval of Wellness Policy and Item J.C – Approval of Revised High School Guidance Secretary Job Description and Beginning Rate of Pay - Mrs. Koczan made a motion to approve the amended agenda. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

The minutes of the February 20, 2018 Regular Session and Executive Session were presented for board approval. Mrs. Phillips made the motion to approve the minutes as presented. Mrs. Koczan seconded the motion and the vote of the board was unanimous in favor of the motion.

President Parrish asked for comments from the RCCTA. There were none.

President Parrish asked for patron comments. There were none.

President Parrish asked for Board comments. There were none.

Claims dated February 1 - 28, 2018, #496 - 565 and Claims dated March 1 – 20, 2018, #566 – 728 were presented for board approval. Mrs. Koczan made the motion to approve the claims. Mrs. Phillips seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig presented to the board, a Financial Report showing expenditures through February 28, 2018.

Superintendent Craig requested board acceptance of Donations for the Middle School. (Attachment “A”) Mrs. Phillips made the motion to approve the request. Mrs. Koczan seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of a High School Advanced Art and Spanish 4 Class Field Trip to the Chicago Art Museum Wednesday, April 11, 2018. Mr. Lane made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of a Girls Basketball Team Camp to be held June 13 – 14, 2018 at the University of Findlay in Ohio. Mrs. Koczan made the motion to approve the request. Mr. Lane seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of a Pre-School – 8<sup>th</sup> Grade Youth Soccer Camp to be held June 4 – 5, 2018, a Technical Skills and Tactical Drills Coaching Clinic to be held June 4 and an Overnight Team Camp at IPFW, July 9 – 12, 2018. Mr. Kosta made the motion to approve the request. Mrs. Koczan seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of the following Student Transfer Requests for the 2018-2019 School Year:

Tycen Burton – Kindergarten  
Parker Burton – Kindergarten  
Emily Lattimore – 9<sup>th</sup> Grade

Mrs. Koczan made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of Summer 2018 Drivers Education Course to be held June – July, 2018 with Chris Meeks and Linda Kaufman as instructors. Mrs. Koczan made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of the 2018 Indiana Technology Plan for Rensselaer Central Schools Corporation. Mrs. Phillips made the motion to approve the request. Mrs. Koczan seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of a contract for Cooperative School Services with Soliant Health for Speech and Language services for the 2018-2019 school year. Mrs. Koczan made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of a contract for Cooperative School Services with PPR Education Services for Occupational Therapy Services for the 2018-2019 school year. Mrs. Koczan made the motion to approve the request. Mr. Lane seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of Lunch Program projects to be completed during the summer of 2018. Projects at Van Intermediate include, a cafeteria drinking fountain, ice machine, new tables and trays, updating front of serving lines and updating cafeteria with paint and graphics. Projects at Middle School include the replacing of the serving line, utility counters and tray carts and updating signage in the serving area with graphics. New tables will be purchased for the High School. Mrs. Phillips made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous with Mr. Zeider abstaining.

Superintendent Craig requested board approval of the 2018 Summer Feeding Program to be held at the High School. Breakfast and Lunch will be served Monday – Thursday, May 29 – June 28, 2018. Lunch will be served Monday – Thursday, July 2 – 22, 2018 with the exception of July 4 and 5. Mrs. Koczan made the motion to approve the request. Mrs. Phillips seconded the motion and the vote of the board was unanimous in favor of the motion with Mr. Zeider abstaining.

Superintendent Craig requested board approval of a Corporate Authorization Resolution with DeMotte State Bank. With the closing of the PNC Bank branch in Rensselaer, Demotte State Bank will now be used for Accounts Payable. Mrs. Phillips made the motion to approve the request. Mr. Lane seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval to offer for sale, bus #4 for a minimum bid of \$1,100. Bus #4 is a 2000 Bluebird GMC Chassis, 66 passenger bus with 103,000 miles. Mr. Kosta made the motion to approve the request. Mrs. Phillips seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval to purchase a 2017 Conventional 78 Passenger Bus from IC/Collins for a total price of \$94,694.00 and a 2017 Special Needs Lift Bus from IC/Collins for a total price of \$96,775.00 with the trade in of bus #14 for \$2,100.00 and bus #18 for \$1,100. The Corporation has qualified to receive a \$20,000 per bus rebate to destroy bus #19 and bus #20. The motor has to be drilled and the frame has to be cut in half in order to qualify for the rebate. The bus then can be scrapped. Mrs. Koczan made the motion to approve the request. Mrs. Phillips seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of the Wellness Policy Goals for the 2018-2019 school year. Mrs. Phillips made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of the Wellness Policy Evaluation. Mrs. Phillips made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of the 2017-2018 Wellness Policy. Mrs. Phillips made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig presented letters of resignation from the following:

- Kevin Adams – High School Science Teacher
- Brenda Mattocks – High School Health Occupations Teacher/Nurse
- Cristine Spangler – High School Guidance Counselor

Mrs. Phillips made the motion to accept the resignations. Mr. Lane seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of Elaine Parrish as High School Guidance Counselor. Mrs. Parrish's contract will be extended by seven (7) days for the 2017-2018 school year and her 2018-2019 contract will be for 198 ½ days. Mrs. Koczan made the motion to approve the request. Mr. Lane seconded the motion and the vote of the board was unanimous in favor of the motion with Mr. Parrish abstaining.

Superintendent Craig requested board approval of Michelle Hanna as Elementary Schools Guidance Counselor with a three (3) day extended contract (186 ½ days) for the 2018-2019 school year. Mrs. Phillips made the motion to approve the request. Mr. Kosta seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig requested board approval of a Revised High School Guidance Secretary Job Description and beginning rate of pay. The job will be a 210 day position and will have an additional 1.06 responsibility factor added to the current hourly rate. Mrs. Koczan made the motion to approve the request. Mr. Lane seconded the motion and the vote of the board was unanimous in favor of the motion.

Superintendent Craig informed the board of the following Building and Grounds Items:

- Energy Savings Contract will end in July, 2019.
- Honeywell is still working on the analysis of the corporation buildings.
- Electric costs have decreased with the installation of the LED lights in the buildings.
- The crosswalk on Bomber Boulevard has been painted and there is a traffic guard there after school. The traffic light signs will be installed this summer.
- Technology is working on an Instant Messaging Program for the Corporation.
- Video cameras have been ordered.

President Parrish stated that there will be no school Friday, March 23 – Friday, March 30, 2018 for Spring Break.

President Parrish stated that the next Regular Board Meeting will be held on Tuesday, April 17, 2018, 7:00 p.m. in the Board Conference Room.

Being there was nothing else to come before the board at this time, President Parrish adjourned the meeting at 7:50 p.m. on a motion by Mrs. Phillips and a second by Mr. Kosta.

SIGNED AND APPROVED BY  
BOARD OF SCHOOL TRUSTEES  
RENSELAER CENTRAL SCHOOLS CORPORATION

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